

## SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

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**REPORT TO:** Environmental Services Portfolio Holder 9 November 2009

**AUTHOR/S:** Executive Director (Operational Services) / Corporate Manager (Health and Environmental Services)

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### HEALTH & ENVIRONMENTAL SERVICES DRAFT SERVICE PLAN

#### Purpose

1. To seek the views and approval of the Portfolio Holder on the Health & Environmental Services draft service plan.
2. This is not a key decision because it is a draft document but it is important that the portfolio holder views and requirements are included and accurately reflected in the plan as it is developed.

#### Background

3. The service planning process for 2010-11 is a critical aspect of the Council's businesses planning cycle. It is key to delivering the 3A's; developing performance management; involving staff; and linking resources with service development. Each Corporate Manager is preparing a service plan for their service areas.

#### Considerations

4. The above draft plan has been prepared in consultation with the staff and the Portfolio Holder. It is still in draft form and will require improvements in comprehension and formatting and the addition of information not available yet. The plan will not be able to be finalised until February 2010 in light of the outcome of the budget process.

#### Implications

5. 

Financial	As detailed within the draft plan
Legal	
Staffing	
Risk Management	
Equal Opportunities	

#### Consultations

6. Staff and Members have been consulted in the production of the plan. Customer views obtained via other sources are included in the draft plan and have provided valuable information on the service improvements and/or performance. Further consultation with staff is in progress.

## Effect on Strategic Aims

7.	<b>Commitment to being a listening council, providing first class services accessible to all.</b>
	<b>Commitment to ensuring that South Cambridgeshire continues to be a safe and healthy place for all.</b>
	<b>Commitment to making South Cambridgeshire a place in which residents can feel proud to live.</b>
	<b>Commitment to assisting provision for local jobs for all.</b>
	<b>Commitment to providing a voice for rural life.</b>
	As detailed within the draft plan

## Recommendations

8. The Environmental Services Portfolio Holder is asked to:
- (a) Consider the attached draft plan and specify any amendments and / or changes required and;
  - (b) To approve the draft plan to be taken forward through the Council's decision making and prioritisation processes

**Background Papers:** the following background papers were used in the preparation of this report: As referenced in the draft service plan

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